

# Fall 2021 NUB Instructor Outline for Module 8b: Closing Activities & Final Exam

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## Overview

This is the last day of class, with the exception of the pre-registration session led by the Peer Mentors next week. Please remind the students that the pre-registration class is mandatory and in their best interests to attend!

### Peer Mentor Moments

- Help the instructor distribute and collect the final exam
- Help the students find the course evaluations on line using their phone or another electronic device.
- Remind students that next week they will meet with you during their regular class time to review upcoming registration procedures.

### Highlights

- Bring and distribute the Final Exams and Scantron forms, and link to the online course evaluations.
- Say a fond farewell to the class at the beginning of class.
  - OR let students know you will be at the registration module in week 10.
- Collect the engagement assignments if you have not yet.

## Class Outline

- **Collect the engagement assignments if you have not yet.**
- **Farewell:** (2 mins) You and your Peer Mentor(s) should say a few words in closing to the class, thanking them for their time and attention, and letting them know that you'll continue to be available for them if they should need you, even after class ends.
- **Final Exam:** (25 mins) The final exam is now "open book"—students are allowed to use their handbooks to help answer questions on the final exam. You should have received the appropriate number of Scantron forms for the final—please use these. **These must be filled out in pencil!** These should also be sent back to Derek Moran (2212 Clet Hall), along with the letters. **You should grade the final exams before sending them to Derek.**
- **Remind Students of the Registration Class:** This will be conducted by the Peer Mentor and will take place next week, once the Spring courses have been listed, but before registration starts. Attendance at this session counts towards their participation grades. Historically, students have found this session to be very useful! Please consider stopping by to check if your students have any questions
- **Course Evaluations:** (5 mins) When you administer these, you should leave the room. The students can complete the evaluation on their phone or other electronic devices. These may also be done during the registration module in week 10.